

## SKILLS AUDIT

Skills	Skills Acquired Rate 1 to 5 1= poor 5= excellent	How did these skills contribute to the creation of a product?	How will you develop these skills?
Being able to work or keep to a plan	4	This will help keep me organised and will help me work faster	I will increase the amount of planning documents I use
Being able to recognise opportunities	4	This will mean you can utilise things that I may see while out filming	I will try and learn the differences between opportunities that I can take and ones that aren't possible to do
Being able to communicate effectively	3	It will make sure everyone is working well and knows what they are meant to be doing	I will get more confident in talking and taking control of the group of people
Being good at problem solving	5	It will help keep arguments to a minimum and make sure everything remains on schedule	I will continue to problem solve but try
Being computer literate	5	It speeds up the pre-production process and the research process	I will learn time saving techniques
Being good at research and information gathering	4	It helps you effectively prepare for the project and get all the information to help you make the production.	I will gather relevant information for my film
Being good at time management	1	This will help the production run smoothly	I will learn how to keep to a time schedule
Able to use own initiative	3	This will ensure that I can solve all the problems I have by myself	I can fix my own problems before I ask for help
Able to use production technology (cameras, audio recorders etc.)	3	This will make the production process easier as I will know what I'm doing	I will learn how to use the equipment to the best of its ability so I can manifest my visions
Able to use post production technology (software)	4	This will insure that the editing process runs smoothly	I will learn the specifics of the software I am using
Creativity	5	This means I will be able to call on my own ideas to include in my project	I will be able to try different things out and experiment to get good shots.